



## BODY PIERCING INSPECTION CHECKLIST

PREMISES	YES	NO	COMMENTS
1. The facility is separate from any sleeping, dining, food preparation, bathing or washroom areas. <ul style="list-style-type: none"> <li>• Keeping pet animals in the treatment area is prohibited.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	
2. The premises, furniture, and equipment are clean and in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	
3. Floors, walls and ceilings of the treatment areas are constructed of easily cleanable and washable materials. <ul style="list-style-type: none"> <li>• Carpet in the treatment area is not acceptable.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	
4. A two-compartment stainless steel clean-up sink supplied with hot and cold running water is provided in the “dirty zone” i.e. away from the treatment and clean equipment/supply storage areas which is the “clean zone”.	<input type="checkbox"/>	<input type="checkbox"/>	
5. A separate handsink equipped with single-service soap and paper towels in dispensers is available. <ul style="list-style-type: none"> <li>• It is recommended that a handsink or general purpose sink be provided in each room where body piercing is performed. However, if this is not possible, at least one hand sink should be provided in a convenient location within 10 to 15 feet of the treatment area.</li> <li>• The body piercer must wash his/her hands before and after each procedure. Having a separate handsink would allow the operator to wash hands without the possibility of contaminating the instruments being washed in the clean-up sink.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Washroom facilities are conveniently located within the building and are available for the operators and clients during the normal hours of operation.	<input type="checkbox"/>	<input type="checkbox"/>	
7. The plumbing and drainage system is free from defects and is maintained in proper operating condition.	<input type="checkbox"/>	<input type="checkbox"/>	

PREMISES continued...	YES	NO	COMMENTS
8. The work areas are well lit.	<input type="checkbox"/>	<input type="checkbox"/>	
9. The natural or mechanical ventilation system is free from defects and is maintained in proper operating condition.	<input type="checkbox"/>	<input type="checkbox"/>	
10. Work surfaces including counter tops, trays, or other surfaces used to place instruments and supplies during body piercing have a smooth and non-porous finish, and are cleaned and disinfected with a low to intermediate-level disinfectant after each session.	<input type="checkbox"/>	<input type="checkbox"/>	
11. Tables, chairs, headrests, mats and other surfaces that come in direct contact with the client's skin during the body piercing procedure have a smooth and non-porous finish, and are cleaned and disinfected with a low to intermediate-level disinfectant after each session.	<input type="checkbox"/>	<input type="checkbox"/>	
12. Sufficient space is provided for storage of instruments and supplies. The storage space is clean and well maintained.	<input type="checkbox"/>	<input type="checkbox"/>	

INSTRUMENTS AND SUPPLIES	YES	NO	COMMENTS
1. Single-use stainless steel hollow skin piercing needles are being used.	<input type="checkbox"/>	<input type="checkbox"/>	
2. One new sterilized piercing needle is used for each client <u>and</u> each piercing procedure.	<input type="checkbox"/>	<input type="checkbox"/>	
3. All jewelry for fresh piercing are cleaned and individually packaged and sterilized before use. <ul style="list-style-type: none"> <li>Jewelry made from acrylic, bone and horn, etc. must not be used for fresh piercing.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	
4. The needle pushers are cleaned and disinfected with an intermediate-level disinfectant after each use.	<input type="checkbox"/>	<input type="checkbox"/>	
5. The insertion tapers, receiving tubes, forceps, ring opening and closing pliers etc. are cleaned and sterilized after each use.	<input type="checkbox"/>	<input type="checkbox"/>	
6. The single-use elastic bands and corks are discarded after each use.	<input type="checkbox"/>	<input type="checkbox"/>	
7. An easy to clean and non-porous tray lined with a single-use disposable towel is used to hold the instruments and supplies for piercing. The tray is cleaned and disinfected with a low to intermediate-level disinfectant after each piercing.	<input type="checkbox"/>	<input type="checkbox"/>	

INSTRUMENTS AND SUPPLIES continued...	YES	NO	COMMENTS
8. An ultrasonic cleaning device is available on site to assist with cleaning. It has a lid to prevent splattering when in use. The device is emptied and cleaned daily.	<input type="checkbox"/>	<input type="checkbox"/>	
9. The clean instruments and supplies are packaged individually or in functional sets and in sealed autoclave envelopes prior to being sterilized.	<input type="checkbox"/>	<input type="checkbox"/>	
<p>10. <b>Autoclave:</b>      271°F (133°C)      15 minutes                                   250°F (121°C)      30 minutes</p> <p><b>Chemi-Clave:</b>    268°F (131°C)      30 minutes</p> <p><b>Dry Heat:</b>            339°F (171°C)      60 minutes                                   320°F (160°C)      120 minutes                                   300°F (149°C)      150 minutes                                   286°F (141°C)      180 minutes                                   250°F (121°C)      12 hours</p> <ul style="list-style-type: none"> <li>• These are only examples of time and temperature requirements. Always follow the operation manual and/or instructions for proper sterilization.</li> <li>• Pressure is usually factory pre-set at 15psi.</li> </ul> <p>The operation manual is readily available for reference.</p>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<p>Type of Sterilizer  _____</p> <p>Make &amp; Model  _____</p> <p>Temperature: _____</p> <p>Cycle Time: _____</p>
11. The effectiveness of the autoclave is monitored by using a spore test per month & a chemical integrator/indicator per cycle.			<input type="checkbox"/>
12. Chemical color indicator is used on each package to provide visual confirmation that the package has been heat treated in a sterilizer.	<input type="checkbox"/>	<input type="checkbox"/>	
13. The sterilized instruments and supplies remain in sterile packages until use.	<input type="checkbox"/>	<input type="checkbox"/>	
14. The sterilized instruments and supplies do not come in contact with any contaminated surface during use.	<input type="checkbox"/>	<input type="checkbox"/>	
15. Spray bottles for disinfectant, soapy solution and distilled water etc. are properly labeled.	<input type="checkbox"/>	<input type="checkbox"/>	
16. The containers for contaminated instruments are kept in the "dirty zone" and have a lid. The container is cleaned and disinfected with a low to intermediate-level disinfectant on a daily basis.	<input type="checkbox"/>	<input type="checkbox"/>	

SKIN PREPARATION	YES	NO	COMMENTS
1. The skin site is evaluated prior to each treatment to determine any skin condition that may not be suitable for piercing.	<input type="checkbox"/>	<input type="checkbox"/>	
2. The skin site is swabbed with a skin antiseptic such as 70% alcohol (should not be used on mucous membranes) or iodine (betadine) before marking.	<input type="checkbox"/>	<input type="checkbox"/>	
3. Full strength antibacterial mouthwash is used before any oral piercing.	<input type="checkbox"/>	<input type="checkbox"/>	
4. Single-use toothpicks and ink (gentian violet) are used to mark the piercing site(s). Reusable surgical markers must be discarded if they have been in contact with any fluids, mucous membrane or broken skin.	<input type="checkbox"/>	<input type="checkbox"/>	
5. The caliper (used to measure skin piercing sites) is cleaned and disinfected with a low-level disinfectant if the skin is intact. An intermediate-level disinfectant is used if the caliper has been in contact with any fluids, mucous membranes or broken skin.	<input type="checkbox"/>	<input type="checkbox"/>	
6. The lubricating gel is handled without contaminating the bulk supply.	<input type="checkbox"/>	<input type="checkbox"/>	

PERSONAL SERVICE WORKER—PERSONAL HYGIENE AND HEALTH & SAFETY PRECAUTIONS	YES	NO	COMMENTS
1. The body piercer exhibits good personal hygiene, wears clean clothing and refrains from smoking.	<input type="checkbox"/>	<input type="checkbox"/>	
2. The body piercer washes his/her hands thoroughly with soap and water before and after each procedure.	<input type="checkbox"/>	<input type="checkbox"/>	
3. The body piercer wears single-use disposable gloves during the entire body piercing procedure.	<input type="checkbox"/>	<input type="checkbox"/>	
4. The body piercer is free from open lesions or other skin conditions on the hands and other areas of the body. If these are present, they are adequately covered.	<input type="checkbox"/>	<input type="checkbox"/>	
5. The body piercer is immunized against Hepatitis B.	<input type="checkbox"/>	<input type="checkbox"/>	
6. A response procedure for accidental exposure to blood and body fluid is available at the premises.	<input type="checkbox"/>	<input type="checkbox"/>	

RECORD KEEPING	YES	NO	COMMENTS
1. Prior to receiving a body piercing, the client signs a dated consent form acknowledging that he/she is undertaking this procedure of his/her own will, not under the influence of drugs or alcohol.	<input type="checkbox"/>	<input type="checkbox"/>	
2. A daily record of the names and addresses of the clients and body piercers is maintained and kept for two years.	<input type="checkbox"/>	<input type="checkbox"/>	

WASTE DISPOSAL	YES	NO	COMMENTS
1. All waste sharps including needles and razors etc. are placed in a puncture-resistant container with a tight fitting lid and disposed of in accordance with Capital Health's requirements.	<input type="checkbox"/>	<input type="checkbox"/>	
2. The waste bins are lined with plastic bags and have lids. Foot-operated type is recommended.	<input type="checkbox"/>	<input type="checkbox"/>	
3. All wastes are handled with gloved hands.	<input type="checkbox"/>	<input type="checkbox"/>	

AFTER-CARE & JEWELLERY REMOVAL	YES	NO	COMMENTS
1. The client is provided with verbal and written post care instruction.	<input type="checkbox"/>	<input type="checkbox"/>	
2. Antibacterial ointment may be applied to the freshly pierced skin.	<input type="checkbox"/>	<input type="checkbox"/>	
3. The jewelry that needs to be removed as a result of an infection is referred to a physician.	<input type="checkbox"/>	<input type="checkbox"/>	

REGULATORY DOCUMENTS	YES	NO	COMMENTS
1. A copy of the Public Health Act Personal Services Regulation and its associated Health Standards & Guidelines for Body and Ear Piercing are readily available for reference by the operators.	<input type="checkbox"/>	<input type="checkbox"/>	

ADDITIONAL COMMENTS