

## FOOD SAFETY COURSE LEVELS 1 & 2 ENROLMENT FORM

**Name:** \_\_\_\_\_  
Last First

**Home Address:** \_\_\_\_\_

\_\_\_\_\_  
City/Town Postal Code Home Phone Number

**Name and Address of Employment:** \_\_\_\_\_

\_\_\_\_\_  
City/Town Postal Code Job Title

\_\_\_\_\_  
Phone Number Fax Number

**CURRENTLY AVAILABLE COURSES (Please indicate your desired courses):**

- |  |  |
|--|--|
| <input type="checkbox"/> 497- FULL, March 11, 2010 2 day(s) - HSBC Building  | <input type="checkbox"/> 498- FULL, March 16, 2010 3 day(s) - HSBC Building      |
| <input type="checkbox"/> 499 - FULL, March 29, 2010 3 day(s) - HSBC Building | <input type="checkbox"/> 502 - FULL, April 12, 2010 2 day(s) - HSBC Building     |
| <input type="checkbox"/> 503 - FULL, April 22, 2010 2 day(s) - HSBC Building | <input type="checkbox"/> R-444 SHERWOOD, April 26, 2010 3 day(s) - Sherwood Park |
| <input type="checkbox"/> 506, May 10, 2010 3 day(s) - HSBC Building          | <input type="checkbox"/> 504, May 18, 2010 3 day(s) - HSBC Building              |
| <input type="checkbox"/> 505, May 25, 2010 2 day(s) - HSBC Building          | <input type="checkbox"/> 507, June 7, 2010 3 day(s) - HSBC Building              |
| <input type="checkbox"/> 508, June 14, 2010 2 day(s) - HSBC Building         | <input type="checkbox"/> 509, June 22, 2010 2 day(s) - HSBC Building             |

**LOCATIONS:** HSBC Building - NEW LOCATION: Rm 6-127, 10055 - 106 Street, Edmonton, AB  
 Strathcona County Health Centre: 2 Brower Drive, Sherwood Park, AB  
 Spruce Grove Public Health Centre: 205 Diamond Avenue, Stan Woloshyn Bldg, Spruce Grove, AB  
 St. Albert Public Health Centre: 23 Sir Winston Churchill Avenue, St. Albert, AB  
 Leduc Public Health Centre 4219 - 50 Street, Leduc, AB

**TIME:** Unless otherwise specified above, 2-day courses are from 9:00 a.m. to 4:30 p.m. each day and 3-day courses are from 9:00 a.m. to 1:00 p.m. each day.

**REGISTRATION:**

The cost of the course is \$75.00. Enrolment will only be secured after payment in full has been received. Courses are filled on a first come, first serve basis and courses do fill to capacity at least 1 to 2 months in advance. There is a cancellation fee of \$25.00. If you are unable to attend, please contact our office as soon as possible to arrange transfer to another available course. Once you have been registered, you will receive a confirmation letter. Failure to attend your course without providing prior notice to our office will result in the loss of your total enrolment fee.

**PAYMENT:** Return form & payment to:  
 Environmental Public Health Services  
 Main Flr, West Tower, 14310 - 111 Avenue  
 Edmonton, AB, T5M 3Z7

**OR Fax form & credit card information to:**  
 (780) 342-0146 (Credit card information will not be accepted over the telephone.)

**Please circle method of payment**  
 Visa / Master Card / AMEX / Debit / Cash / Money Order  
 Cheque payable to : Alberta Health Services

**Credit Card Information:**  
 Name on Card: \_\_\_\_\_  
 Card Number: \_\_\_\_\_  
 Expiry Date: \_\_\_\_\_ / \_\_\_\_\_  
 (Month) (Year)  
 Signature: \_\_\_\_\_

**OFFICE USE ONLY**

Cheque/M.O. # \_\_\_\_\_  
 Receipt # \_\_\_\_\_ Initials: \_\_\_\_\_

- This form is available on the Capital Health web site at:  
<http://www.capitalhealth.ca/EspeciallyFor/EnvironmentalHealth/HealthEducation/More+Information?TAL1ID=48&TAL2ID=162&SDTID=17&type=2>

## **COURSE INFORMATION:**

### **CLASS SIZE**

- A minimum of 15 students to a maximum of 30 students is required in each course. If the minimum is not achieved, the course will be cancelled and students will be moved to the next available course.

### **COURSE INSTRUCTION**

- Course is divided into two major parts: Level 1 (Basic Food Safety) and Level 2 (Advanced Food Safety).
- Courses consist of twelve (12) hours of instruction and may be scheduled as a two-day or three-day course.
- Students must attend all hours of class instruction time. Those who miss any class time will not be permitted to write the exam or receive provincial certification.
- If you are accompanied by sign language translators, please inform us prior to the course date.

### **COURSE MANUAL**

- A course student manual will be provided on the first day. These manuals are also available in the following languages:
  - Cantonese
  - Vietnamese
  - Korean
- If you require a copy of a manual in a language other than English, please inform us prior to the course date.

### **EXAM**

- A final exam on which a mark of seventy (70%) percent is required to pass.
- The exam will consist of fifty (50) multiple-choice and true/false questions with an allotted writing time of one (1) hour.
- The exam is a 'closed book' format. No notes, calculators or other electronic devices are required or permitted. A dictionary may be used provided it is not an electronic device.
- The exam is also available in the following languages:
  - Cantonese
  - Vietnamese
- If you would like to write the exam in a language other than English, please inform us prior to the course date.
- Those who pass the exam will be registered with Alberta Health and Wellness and receive a provincial certificate.

### **CONFIRMATION OF STUDENT IDENTITY**

- Please bring PICTURE IDENTIFICATION (e.g. Driver's license) to class to confirm student identity prior to writing the exam.

Please contact our Health Education office at (780) 735-1800 for more information.